

Discovery Club

Out-Of-School-Time Programs
Haverhill Public Schools

Phone: 978-420-1954 ♦ Fax: 978-374-3495 ♦ E-mail: denise.johnson@haverhill-ps.org

Burnham School ♦ 45 Fountain Street, Room #105 ♦ Haverhill, MA 01830

Dear Parents/Guardians:

We are pleased to inform you that **J.G. Whittier Middle School** will be hosting a grant-funded before- and after-school program for students in grades 5 through 8 called Discovery Club. Discovery Club offers snacks, homework help, enrichment and recreational activities by certified teachers and paraprofessionals. Students will be able to choose different activities each session that runs for ten weeks. Activities may include robotics, art, musical theater, cooking, sewing, computer lab, physical activity, or science (Students may only choose one of the two physical activities per session). Community Partners may also provide activities at the school during Discovery Club. Openings are limited, with preference given to students who are recommended by their teachers as needing additional support. Transportation is provided and is included in the fee. Occasional field trips and special events are planned throughout the school year.

2017-2018 Dates of Operation

Wednesday, October 11, 2017 – Friday, June 8, 2018

Before School: Monday - Friday 7:15 A.M. to 8:15 A.M. - \$30 per month

After School: Monday - Thursday 2:45 P.M. to 4:45 P.M. - \$100 per month

Mon/Wed or Tues/Thurs 2:45 P.M. to 4:45 P.M. - \$50 per month

Discovery Club is free to families who qualify for free or reduced-price meals through the Haverhill Public Schools Food Service Department. If you want to receive free Discovery Club services you must apply for free or reduced priced meals every year, even if you do not plan to have your child get lunch from the cafeteria. If your family qualified for free or reduced-price meals last year, you may use this option while this year's application is processed by Food Service. Families who do not qualify for free or reduced lunch, please refer the **fee schedule** on the back of this page. Discovery Club offers half off on the after-school fee for second and third child.

ATTACH YOUR FIRST MONTH'S PAYMENT (to City of Haverhill) TO THIS APPLICATION. There will be seven additional equal monthly payments during the 2017-2018 school-year. You will receive a payment calendar after the program opens. Please be sure to provide your email for us to send you the monthly billing statements electronically.

Discovery Club is not a drop-in program. Parents are asked to ensure that their children attend regularly. Regular attendance is a grant requirement and benefits students. Students who miss **three consecutive days** without giving notice to the Discovery Club office may forfeit their place in the program in order to give a student on the waiting list an opportunity to attend. Students are encouraged to participate in other after-school activities at the school, such as sports or chorus, and may come to Discovery Club afterwards.

Please fill out the application form **CLEARLY** and **COMPLETELY** and return it to your child's school Site Coordinator. **Please keep this page at home.** Be sure to fill out the question # 12, Cancellation Plan. Discovery Club office will inform you whether your child has been accepted or added to the wait list. **Your child cannot start Discovery Club until you receive an acceptance letter from the After-School Program Director.**

We look forward to serving you! Denise Johnson, Program Director

Fee Schedule and Hours 2017-2018

Eight equal monthly payments due the 15th of the previous month

Second child half price on After School Fees

Elementary Schools: Consentino 1-4

Before School:	Monday-Friday	7:15 A.M. to 8:15 A.M.	\$100 per month
After School:	Monday –Thursday	2:45 P.M. to 4:45 P.M.	\$200 per month
	Monday-Friday	2:45 P.M. to 4:45 P.M.	\$265 per month

Elementary Schools: Golden Hill, Tilton

Before School:	Monday-Friday	7:45 A.M. to 8:45 A.M.	\$100 per month
After School:	Monday –Thursday	3:15 P.M. to 5:15 P.M.	\$200 per month
	Monday-Friday	3:15 P.M. to 5:15 P.M.	\$265 per month

Middle Schools: Consentino 5-8, Whittier

Before School:	Monday-Friday	7:15 A.M. to 8:15 A.M.	\$30 per month
After School:	Monday –Thursday	2:45 P.M. to 4:45 P.M.	\$100 per month
	Mon/Wed or Tue/Thurs	2:45 P.M. to 4:45 P.M.	\$50 per month

High School

Free/Reduced Lunch	Monday-Friday	2 P.M.-5 P.M.	\$15 per month
Not eligible for Free or Reduced Lunch			\$35 per month

Please note that **NO TRANSPORTATION** is provided on Fridays.

PLEASE KEEP THIS PAGE AND RETURN THE APPLICATION ONLY!

Discovery Club 2017-2018

Out-of-School-Time Programs

J.G. Whittier Middle School

Application

Grades 5-8

FOR SITE COORDINATOR USE ONLY

Date received: _____

All Sections completed?

1. Personal Information:

Child's Full Name: _____
First Middle Last

Grade: _____ English Teacher: _____

Address: _____

2. Programs: Please check all desired programs

Monday-Friday 7:15 A.M. to 8:15 A.M.

Monday/Wednesday 2:45 P.M. to 4:45 P.M. Tuesday/Thursday 2:45 P.M. to 4:45 P.M.

3. Program Fee: Please check one of the following two options based on free/reduced lunch eligibility

Free Discovery Club Paying for Discovery Club

4. Transportation: (Check one option)

I will be picking up my child after Discovery Club every day.

Please drop off my child after Discovery Club at the bus stop nearest to my home address.

5. Parent/Guardian Information:

Mother's Name
or Guardian 1:

Father's Name
or Guardian 2:

Phone 1:

Phone 1:

Phone 2:

Phone 2:

Email:

Email:

6. Alternate Pick Up information: Please list other responsible adults, *different from those listed above*, whom you approve to pick up your child in case we cannot reach you when the program is cancelled; if you are late in picking up, or meeting the bus; or if your child is sick.

Name

Phone 1

Phone 2

Alternate Pickup 1:

Alternate Pickup 2:

Alternate Pickup 3:

Alternate Pickup 4:

7. Sibling Information (Brothers and Sisters): Do you have other children for whom you are submitting a Discovery Club application? If so please tell us his/her name and school.

Name: _____ School: _____

Name: _____ School: _____

8. Media Releases: Do we have permission to include this student in photographs and have his/her name published in the newspaper, our web site or Facebook page? Yes No

9. Allergies Information:

Does your child have any allergies, especially food allergies? Yes No
If yes, does this child require an epi-pen? Yes No

Please list allergies here:

10. Medical Information:

Is your child taking any medications? Yes No
Would your child need to take them during Discovery Club? Yes No

Please list medications here:

Does this child have any medical issues that we should be aware of? Yes No

Please list medical issues here:

11. English Language learner, and Special Education: Sharing information about your child's special needs will assist our staff in helping your child to achieve academically and socially. Does your child have an Individualized Education Plan (IEP)? Does he/she receive Special Education, or English Language Learner services? Which services does your child receive? Please describe the services your child receives.

I agree to allow the school to release my child's IEP or other educational plans to the Discovery Club staff as needed.

Signature of Parent or Guardian: _____

(Approving this section only)

12. Cancellation Plans: We would like to know your alternative plan during the times/days when Discovery Club may be cancelled during snow or other emergency, or when school is dismissed early. Discovery Club office will send **an automated call and email** to inform parents/guardians ahead of time. Please check **one** option below.

My child will take his/her regular school day Bus and Bus #: _____

I will pick my child up after school: _____

Parent's Signature:

Signature of Parent or Guardian: _____ **Date:** _____